



**Tucker County Development Authority**  
264 East Avenue, Box 176  
Thomas, WV 26292  
(304) 614-8839  
tuckercounty@gmail.com  
www.TuckerWV.com

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## Minutes

### Tucker County Development Authority

January 11, 2018 – 6:00 PM 264 East Avenue, Thomas, WV 26292

#### **Board Members Present:**

Alan Tomson (Vice President), Patrick Darlington, Sandra Frank, Ben Nelson, Roscoe 'Ronnie' Beall, Cory Chase, Titus Helmick (arrived late), JR Helmick

**Board Members Not Present:** Wayne Smith (President), Dan Dilly, Bruce Kolsun, and Brandon Wilfong.

Quorum present? Yes

#### **Attendees:**

Executive Director: Steven Leyh

Other: Dennis Filler (Tucker County Planner)

#### **Call To Order**

The meeting was called to order at 6:00 pm by TCDA Vice President, Al Tomson. Executive Director Steve Leyh called the roll.

#### **Minutes**

Ronnie Beall moved to approve the minutes from the December 7, 2017 meeting and the motion was seconded by Sandra Frank. The minutes of the previous meeting were approved unanimously.

#### **Treasurer's Report**

Ronnie Beall motioned to approve the Treasurer's Report and JR Helmick seconded the motion. The Treasurer's report was approved as submitted.

#### **Executive Director's Report**

#### **Eastern WV Community & Technical College**

- Had lunch with Dr. Chuck Terrell, President of Eastern WV Community & Technical College about developing apprenticeships and collaborating in various industry sectors including HVAC & Hospitality among others.

#### **District Consortium and Economic Development Meeting**



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- Attended the quarterly meeting of the DCED at Eastern WV Community & Technical College. These meetings bring together k-12 superintendents/ leaders, higher education representatives, economic development directors, community organization leaders, service organization leaders, elected officials and industry representatives to participate in dialogue. The purpose of the meeting is to discuss how education can be helping the different entities and how can the different entities be helping education with the overall objective of growing and cultivating regional economic development.

### **Region VII Meeting**

- Met with Shane Whitehair in Buckhannon to discuss the industrial park, shell building, and future projects.

### **West Virginia Small Business Development Center**

- Met with Lindsey Teets who is a small business coach for Grant, Hampshire, eastern Hardy, Mineral, Pendleton and Tucker Counties.

### **WVDEP**

- Working to close out the WVDEP permit for Rock Borrow Site in Industrial Park

### **Tucker County Day – January 18**

- Continue working with the Chamber of Commerce to help organize Tucker County Day.

### **Start-Up Advising**

- Continue working with a new small business start-up on launching their business.

### **New TCDA Logo / Branding**

- Development of the new TCDA logo is complete and I've been busy developing our social media presence.

### **Old Business**

#### ***Opera House Lease***

Al Tomson reported that we are still waiting for the Opera House to present a new lease.

#### ***Land Swap***

Patrick Darlington updated the board that he is waiting to hear from WVDNR and he will follow up with them.

#### ***Industrial Park Office***

Steve Leyh, Executive Director reported that he is trying to determine what company can provide internet service to the shell building. Atlantic Broadband doesn't provide



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service to that location and Frontier has not been able to confirm the building has service. It was agreed that the Executive Director would continue all options.

Note: Board Member Titus Helmick arrived at the meeting at approximately 6:15 pm.

***LED Grant***

Steve Leyh, Executive Director reported that the Development Authority was awarded \$20,000 grant for fiscal year 2018 and they money has been deposited into the checking account.

***Secretary / Treasurer***

Chair Tomson accepted nominations from the floor for Secretary and Treasurer.

A motion was made by Patrick Darlington to nominate Ronnie Beall to the position of Tucker County Development Authority Treasurer and the motion was seconded by JR Helmick. Board member Beall accepted the nomination and the motion passed unanimously.

No other nominations were made.

***New Business***

***Accounting Services***

The board discussed bookkeeping services. Patrick Darlington motioned to renew our contract with Scott and Nypl, CPAs for another year of service. The motion was seconded by Ben Nelson and passed unanimously.

***Hardwood Alliance Zone Representative***

Chair Tomson explained that the board needed to vote to appoint a representative to the Hardwood Alliance Zone. Ronnie Beal motioned to appoint Executive Director Leyh as HAZ Representative and the motion was seconded by Sandra Frank. The motioned passed unanimously.

***Board Vacancies***

The board discussed open vacancies. JR Helmick has agreed to serve another term. It was suggested that board members reach out to anyone who is interested to apply to fill the vacancy on the board.



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***Broadband to Industrial Park***

Because this was discussed in detail earlier in the meeting, the chair asked to move on to the next order of business unless a board member had objection.

***Public Comment***

There was no public comment from attendees.

***Adjourn***

The board voted to adjourn the meeting at 6:35 pm after a motion from Ronnie Beall and a second from Cory Chase.

The next Tucker County Development Authority meeting will be held on February 8, 2018 at 6 pm at the TCDA Office, 264 East Avenue, Thomas, West Virginia.

Minutes respectfully submitted by Steven Leyh, Executive Director.