



Minutes

Tucker County Development Authority

December 18, 2019 – 6:00 PM 494 Riverstone Road, Davis, WV 26260

Board Members Present:

Wayne Smith – President, Al Tomson – Vice President, Roscoe ‘Ronnie’ Beall – Treasurer, Sandra Frank – Secretary, Matt Quattro, Robert McClung, Bruce Kolsun, JR Helmick, Ben Nelson, Cory Chase

Board Members Not Present: April Miller (excused), Jon Bush – County Commissioner (excused), Dennis Filler (excused), Dan Dilly (excused), Kennetha Greenlief

Quorum present? Yes

Attendees:

Steve Leyh, Executive Director, Tucker County Development Authority
Robin McClintock
Nanette Seligman

Call To Order

The meeting was called to order at 6:00 PM by President Wayne Smith.

Minutes

Al Tomson motioned to approve the minutes from the November 21 meeting. The motion was seconded by Bruce Kolsun. The minutes of the previous meeting were approved unanimously.

Communications and Billing

No communication or billing

Treasurer’s Report

The financial report was emailed to the board. President Smith asked if there were any questions about the report. Executive Director Leyh acknowledged the balance sheet hasn’t been updated and still reflects the old CDs. It will be updated at the next meeting. The financial report will be placed on file for audit.



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Executive Director's Report

Blueprint Communities

- Our Parsons Blueprint Team traveled to Bridgeport for a training in grant funding. Our team will be hosting a follow up recreation committee meeting on Wednesday, January 29 from 1 – 3 PM at St. Paul's Church in Parsons.

Closed BB&T Credit Cards

- Traveled to Oakland, Maryland to officially close the BB&T credit cards.

Attended Rubenstein Center Christmas Dinner

- Attended the annual Rubenstein Center Christmas Dinner on Thursday, December 12.

Updates at Miners & Merchants Bank

- Completed all the necessary paperwork to add two additional signatories on the checking account at Miners & Merchants Bank. All four officers, one member of the executive committee, and the ED will have signing privileges. All checks will still require two signatures.

Cottrill's Opera House Consultants

- Participated in a meeting of business owners at Cottrill's Opera House on December 13 to discuss ideas for the opera house in Thomas. Met with one-on-one with Historic Theatre Consultants on Saturday, December 14 to discuss Tucker County's economy and opportunities for revitalization of the historic structure.

New Website

- Launched a preliminary redesign of our website at TuckerWV.com. I will continue development and add features to the new website over the next year.

Broadband to Industrial Park

- Coordinating efforts to bring broadband (up to half gig) to the Tucker County Industrial Park. Working with National Youth Science Foundation to use their property to host a relay tower that will bounce the signal to the industrial park property.

Working with Entrepreneurs

- Working with various entrepreneurs in various stages of business development.

FY20 County Appropriation

- Received and deposited the Tucker County Development Authority's FY20 appropriation into the



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checking accounting at Miners & Merchants Bank.

Old Business

Workforce Housing / Industrial Park Masterplan

Executive Director reported the Workforce Task Force Committee will resume meetings after the first of the year. The intention is to move towards more detailed design work and resolve the legal structure for the Community Land Trust model.

Industrial Park Expansion

Executive Director Leyh followed up with Western Pocahontas Properties regarding the Tucker County Industrial Park expansion and has not received a response.

Tucker Accelerator Project (TAP)

The Tucker County Development Authority has yet to be informed if the TAP Room is a recipient of an AML grant. An announcement was expected by now. In addition, the Center for Rural Innovation Grant application was submitted but we do not know when grants will be awarded.

Industrial Park Wastewater Project

We have included funds in the AML Grant for a wastewater feasibility study. If we are not awarded the grant, the Town of Davis could also begin the process working with Region 7.

FY19 Audit Award

The FY19 audit has been submitted to the state and the invoices are ready to be paid.

Redevelopment of Board of Education Building

Woodlands engaged an architect to assess the building and begin the process of developing a plan. The committee will meet to give input on preliminary designs in January.

New Business

Industrial Park Broadband

The estimated upfront cost to bring half gigabit (500 Mbps) fixed wireless broadband to the industrial park is approximately \$5,000. Pro Poly is asking the Development Authority to help with the upfront costs. Pro Poly would pay the monthly fees as well as pay \$15,000 for the solid works seat and the computer required to run the software. Pro Poly is also looking to invest in a new router for the Davis plant, which is about \$200,000. They also have grown the business to 7 employees currently with projections of 10 employees by summer.



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Al Tomson made a motion the Tucker County Development Authority contribute \$5,000 towards the upfront costs of bringing broadband to the industrial park. Ronnie Beall seconded the motion. Discussion followed. The motion passed with 9 votes in favor and 1 against.

Tucker County Day at the Legislature - Wednesday, February 5

Tucker County Day is set for Wednesday, February 5 in Charleston. Executive Director Leyh is setting up meetings with various departments and elected officials.

Public Comment

Robin McClintock presented plans for 533 William Avenue, Davis. The mixed-use redevelopment project will include retail, offices, short-term lodging and a commercial kitchen.

Adjourn

The meeting was adjourned at 6:52 PM following a motion by Ronnie Beall and a second from Robby McClung. The motion carried unanimously.

The next regular Tucker County Development Authority meeting will be held on Thursday, January 16 at 6 PM in the Clower Run Conference Room at the National Youth Science Foundation Building, 494 Riverstone Road, Davis, West Virginia.

Minutes respectfully submitted by:

Sandra Frank, Secretary

Approved by the Tucker County Development Authority this **13th** day of **February** 2020.