



Minutes

Tucker County Development Authority

September 19, 2019 – 6:00 PM 494 Riverstone Road, Davis, WV 26260

Board Members Present:

Wayne Smith – President, Roscoe ‘Ronnie’ Beall – Treasurer, Jon Bush – County Commissioner (arrived late), Dennis Filler, Matt Quattro, Robby McClung, Ben Nelson, Bruce Kolsun, Dan Dilly

Board Members Not Present: Titus Helmick, Kennetha Greenlief, Sandra Frank (Excused), JR Helmick (Excused), Cory Chase (Excused), Al Tomson (Excused)

Quorum present? Yes

Attendees:

Steve Leyh, Executive Director, Tucker County Development Authority

Call To Order

The meeting was called to order at 6:00 PM by President Wayne Smith

6:02 PM Jon Bush Arrived

Minutes

Dennis Filler motioned to approve the minutes from the August 15 meeting. The motion was seconded by Ben Nelson. The minutes of the previous meeting were approved unanimously.

Communications and Billing

A past due invoice for \$450.00 from Appalachian Signal and Products (ASAP) was recently sent to the board of opera house. The invoice was for alarm monitoring of the opera house in 2017 when the development authority occupied the building and, in the past, this had been the responsibility of the Tucker County Development Authority. Ben Nelson made a motion to pay the invoice. It was seconded by Robby McClung and passed unanimously.

Executive Director Leyh noted that April Miller has applied to become the Town of Hendricks representative on the board.



Tucker County Development Authority

PO Box 176
Thomas, WV 26292
(304) 614-8839
tuckercounty@gmail.com
www.TuckerWV.com

Treasurer's Report

The financial report was emailed to the board. President Smith asked if there were any questions about the report. The financial report will be placed on file for audit.

Executive Director's Report

Blueprint Communities Cake Walk

- Parsons Blueprint Team will be hosting a Cake Walk on Saturday, September 21 at 5 PM. The Blueprint team will be looking for public input on downtown revitalization.

Hardwood Alliance Zone

- The Appalachian Hardwood Center at WVU released the HAZ Forest Products Industry (FPI) Economic Contribution Report
- In 2017, the HAZ FPI had direct economic contributions of \$1 billion in sales, nearly 4,900 jobs, \$361 million in contribution to gross regional product (GRP), and \$191 million in employee compensation.

Convention and Visitors Bureau

- The CVB recently requested proposals to consider a new advertising agency. The CVB board recently reviewed proposals and interviewed advertising agencies who are interested in becoming the agency of record.

Planning Commission

- Attended the Tucker County Planning Commission meeting where the discussion focused on the proposed route of Corridor H.

Ribbon Cuttings

- Miners & Merchants Bank officially opened their new building in Thomas and the Tucker County EMS Station 2 in Davis ribbon was cut on Saturday, September 14.

LED Grant

- Continuing work on the LED Grant to be submitted by early October.

New Website

- Continuing development of the new website at TuckerWV.com.



Tucker County Development Authority

PO Box 176
Thomas, WV 26292
(304) 614-8839
tuckercounty@gmail.com
www.TuckerWV.com

Corridor H

- Senators Capito and Manchin have been instrumental in re-sparking funding for the Appalachian Highway Development Highway System which includes Corridor H. The estimate is that Corridor H will receive 14-16 million for the first year of AHDS.

Old Business

Workforce Housing / Industrial Park Masterplan

The final plan from BCWorkshop was emailed to the board members. The board discussed the plan and various scenarios regarding workforce housing. It was noted that Woodlands received additional grant funding to continue the design work on the housing component.

Industrial Park Expansion

Executive Director Leyh reached out to Western Pocahontas Properties but he hasn't received a response yet.

Tucker Accelerator Project (TAP)

Executive Director Leyh reported that Woodlands Development Group is optimistic about funding for the workforce housing component of the TAP Room. The project hinges on the AML funding for the downstairs commercial space. We are expecting to find out the status of our grant application by early December.

Submitting Written Comments for Corridor H (Parsons to Davis)

Executive Director Leyh mailed a copy of our letter of support for the Parsons to Davis section to WVDOH. Final comments are due September 20. He noted that there has been some public debate about the project – mostly revolving around the choice of the route. Based on our last meeting, the Development Authority did not state preferences in our comments, only support and encouragement to complete the highway.

He shared with the board that the Corridor H Authority, which was established in 1997 to champion the project expressed no preference on the route the highway should take. The Corridor H Authority stated in their written comments to DOH that the leaders, residents and businesses of Tucker County – those who live and work in the area – are best positioned to collaborate with DOH and FHWA in routing the project.



Tucker County Development Authority

PO Box 176
Thomas, WV 26292
(304) 614-8839
tuckercounty@gmail.com
www.TuckerWV.com

New Business

Local Economic Development Grant Certification Letter

President Smith reviewed and signed the letter to allow the Tucker County Development Authority to apply for the LED Grant.

Pitch Contest Donation

In previous years, the Development Authority has contributed \$1,000 towards the Tucker County Pitch Contest. Bruce Kolsun motioned to contribute \$1,000 towards the Pitch Contest. The motion was seconded by Ronnie Beall. The motion passed unanimously.

Participation in West Virginia Purchasing Card Program

This agenda item was tabled until the next meeting at the request of the Executive Director to provide additional time to review the program.

FY19 Audit Award

The audit committee met earlier today and scored proposals from two accounting firms. The audit committee recommended BHM CPA to provide the FY19 audit.

Matt Quattro moved that the Development Authority contract with BHM CPA Group to provide the FY19 audit at a cost of \$2,600 plus 8% to the state contingent upon the West Virginia Auditors office approving the contract. The motion was seconded by Dennis Filler and carried unanimously.

\$100,000 Certificate of Deposit

Written responses were received from all four Tucker County banks for a 12-month certificate of deposit.

Citizens Bank of West Virginia provided a quote of 0.65% Annual Percentage Yield / 3-month interest penalty for early withdrawal.

Miners & Merchants provided a quote of 0.80% APY / 1-month interest penalty for early withdrawal.

Mountain Valley Bank provided a quote of 1.10% APY / did not provide penalty information

The Grant County Bank provided a quote of 1.30% APY / 3-month interest penalty for early withdrawal. The Grant County Bank also provided a 14-month bump at 2.00% APY valid through September 30, 2019.



Tucker County Development Authority

PO Box 176
Thomas, WV 26292
(304) 614-8839
tuckercounty@gmail.com
www.TuckerWV.com

The board reviewed the authority's current certificate of deposit rates and discussed options.

Robby McClung motioned to close and move all three of the current CDs from Mountain Valley Bank, Citizens Bank and Grant County Bank as well as \$100,000 from the checking account into a 14-month Certificate of Deposit at The Grant County Bank. Dennis Filler seconded the motion. The motion carried with Matt Quattro abstaining from the vote.

Public Comment

There was no public comment.

Adjourn

The meeting was adjourned at 7:07 PM following a motion by Ronnie Beall and a second from Robby McClung. The motion carried unanimously.

The next regular Tucker County Development Authority meeting will be held on October 10 at 6 PM in the Clower Run Conference Room at the National Youth Science Foundation Building, 494 Riverstone Road, Davis West Virginia.

Minutes respectfully submitted by:
Steve Leyh, Executive Director

Approved by the Tucker County Development Authority this **10th** day of **October** 2019.