



Tucker County Development Authority

PO Box 176

Thomas, WV 26292

(304) 614-8839

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www.TuckerWV.com

Minutes

Tucker County Development Authority – Special Meeting

March 7, 2023 – 6:00 PM

Via Zoom Teleconference

Board Members Present:

Dan Dilly – President, Sandra Frank – Secretary, Roscoe 'Ronnie' Beall –Treasurer, Ben Nelson, Lucinda Nestor, Jody Flanagan, Cory Chase, Robby McClung, Vice President - J.R. Helmick (joined late)

Board Members Absent: Bruce Kolsun (excused), Mike Rosenau – Commissioner (excused), April Miller

Quorum present? Yes

Guests:

Steve Leyh, Executive Director, Tucker County Development Authority

Call To Order

The meeting was called to order at 6:02 PM by President, Dan Dilly.

Minutes

Treasurer Ronnie Beall motioned to approve the minutes from the February 16 meeting. The motion was seconded by Robby McClung. The minutes of the previous meetings were approved unanimously.

Communications and Billing

None.

Unfinished Business

Financing Industrial Park Development

\$40,000 loan was approved and deposited into Grant County Bank checking account on Feb 23.

Industrial Park Development - Engineering Firm Task List & Contract

The first three tasks from RK&K Engineering were reviewed by the board. The cost of the first three tasks was \$38,200. Ben Nelson motioned to approve the three tasks as presented and



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authorize the Executive Director to sign. Robby McClung seconded the motion, and it was approved unanimously.

New Business

Letters of Support Requests:

The Tucker County Development Authority reviewed sending letters of support for the following Congressionally Directed Spending projects:

1. Tucker County Commission / Blackwater PSD for Regional Wastewater Treatment Facility & Collection System
2. City of Thomas for Drinking Water Plant
3. City of Thoms for Wastewater Collection System Improvements
4. Woodlands Development for Workforce Housing Infrastructure at Cortland Acres Campus

Cory Chase motioned to approve sending letters of support for all the projects. Secretary Sandra Frank seconded the motion, and it was unanimously approved.

The Tucker County Development Authority board reviewed sending a letter of support for the following LEAD Broadband project:

1. Prodigy Internet for LEAD Broadband Grant

Prodigy Internet based in Preston County, West Virginia is applying for a Line Extension Advancement and Development (LEAD) Grant from the state to expand broadband into Tucker County from Preston County. The project will consist of 126 miles of fiber network in Tucker County. Treasurer Ronnie Beall motioned to approve sending the letter of support and the motion was seconded by Dennis Filler. The motion carried unanimously.

6:16 PM – Vice President, JR Helmick joined the meeting.

Accounting Services Contract

The board discussed issues relating to the current accounting services contract and payroll expenses. The board reviewed a new Request for Proposals for accounting services. Dennis Filler motioned to approve issuing the RFP for Accounting Services. Mayor Jody Flanagan



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seconded the motion and the motion carried. Executive Director Leyh asked for guidance from the board on how to handle payroll and regular expenses in the near term. Dennis Filler motioned to allow the Executive Director to use his discretion, but to try to maintain three months of payroll and expenses in the current checking account and to move any remaining funds to the new checking account at Grant County Bank. Ben Nelson seconded the motion, and the motion carried.

Public Comment

None.

Adjourn

The meeting was adjourned at 6:23 PM after a motion by Ronnie Beall seconded by Cory Chase.

The next meeting of the Tucker County Development Authority will be held on March 16, 2023.

Minutes respectfully submitted by:

Sandra Frank, Secretary